



EI Training Activity Request

Complete this questionnaire to request contact hours for EI Activities that have not been pre-approved by the Illinois Early Intervention Training Program and EI Activities that are not listed on the website www.illinoiseittraining.org. Your request may be faxed or mailed to the EI Training Program at:

7550 W 183rd Street
Tinley Park, IL 60477
FAX: 708.444.8470
PHONE: 708.444.8460, ext. 250
TOLL FREE: 866.509.3867, ext. 250

PLEASE NOTE: Processing may take up to 30 business days upon receipt of request.

A separate request form is required for each activity you attend. Please type/print/write clearly your responses in black ink (no pencil). After your information has been reviewed, this form will be returned to you. If EI credentialing credit has been awarded, include a copy of this form attached to proof of attendance with your (re)credentialing application sent to Provider Connections.

Include the following information and short answer responses:

Name: _____ EI Credential Expiration: _____

Daytime Phone: () _____ Fax: () _____

Home or Work Address: _____

City: _____ State: _____ Zip: _____

1. Title of Workshop: _____ Date Held: _____

City/State Held: _____ Sponsoring Entity/Trainer: _____

2. Include With This Form:

* Brief description of workshop

* Copy of timed program or agenda

3. What was the main objective of this workshop?

* Write 50-100 words in response to this question.

4. How will you use the information presented at this workshop in working with children and families receiving Early Intervention services?

* Write 50-100 words in response to this question.

FOR OFFICE USE ONLY

Credit Granted In the Following Area(s):

SEAL OF APPROVAL

- _____ Development of Young Children: Typical
- _____ Development of Young Children: Atypical
- _____ Working w/Families of Young Children w/Disabilities
- _____ Intervention Strategies ofr Young Children w/Special Needs
- _____ Assessment of Young Children w/Special Needs

_____ TOTAL HOURS APPROVED

IL Early Intervention Training Program

Approved By

Date

